Meeting Document: 12 

Name of company: KentSoft

Meeting location: Cornwallis building CSPC1

Meeting date: 16/02/20

Attendance: Adil, Samuel and Tsotne

Extra info: Rahul was absent due to a wedding event

**Agenda:**

* Finish the programming and get application ready
* Complete JUnit testing to make application robust
* Create documents needed for submission
* Finish implementing all feedback
* Update all charts and weekly meetings

**Discussion points:**

* Tsotne began programming, testing and finished the GUI before the meeting.
* Completetd JUnit testing on application to make it robust
* We completed the documents needed for submission while also implementing feedback on the documents which the feedback was given on
* Updated all charts and weekly meetings
* Took screenshots of Trello, Gitlab merges, Doodle and iMessage group chat

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| --- | --- | --- | --- | --- |
| **Tasks to be completed** | **Who** | **Date Set** | **Due** | **Completed** |
| Review provided UML | RPP,TGG,AAJ,SL | 04/02/20 | 10/02/20 | Y |
| Fill out this weekly meeting document | RPP | 04/02/20 | 4/02/20 | Y |
| Clear Trello board to make ready for stage3 | RPP | 04/02/20 | 4/02/20 | Y |
| Make new workspace for Gitlab and delete old branches | TG | 6/02/20 | 9/02/20 | **Y** |
| Read over Stage 3 requirements in own time to be ready for next meeting | AAJ, RPP, TG, SL | 6/02/20 | 9/02/20 | Y |
| Migrate GANTT chart | AAJ | 10/02/20 | 10/02/20 | Y |
| Update Trello Board | SL | 10/02/20 | 10/02/20 | Y |
| Implement Stage 2 feedback | AAJ, RPP, TG, SL | 13/02/20 | 16/03/20 | **Y** |
| Email Miles Roman with proposed questions | RPP, TG | 11/02/20 | 11/02/20 | Y |
| Look at SQL lite and see how it can be used in our software | TG | 11/02/20 | 11/02/20 | Y |
| Discuss different options / approaches to coding the authentication part of the software | TG, RPP | 11/02/20 | 11/02/20 | Y |
| Begin the coding in our chosen IDE | TG | 11/02/20 | 13/02/20 | **GUI done and basic functionality** |
| **Complete coding the application according to requirements** | **TG** | **16/02/20** | **16/02/20** | **Y** |
| **Complete testing according to Software Testing Plan document** | **TG** | **16/02/20** | **16/02/20** | **Y** |
| **Update charts and weekly documents** | **AAJ** | **16/02/20** | **16/02/20** | **Y** |
| **Take screenshots** | **SL** | **16/02/20** | **16/02/20** | **Y** |
| **Create documents needed for submission** | **AAJ, SL and TG** | **16/02/20** | **16/02/20** | **Y** |